

Weedon Parish Council Summons to Meeting

Tuesday 17 May 2022 7.30 pm

To members of Weedon Parish Council, you are hereby summoned to the Annual Parish Council Meeting of the Weedon Parish Council on 17 May 2022 at 7.30 pm, to be held in The Old Schoolroom Weedon for the purpose of transacting the following business.

Issue date – Wednesday 11 May 2022

Ruth Millard

Clerk to the Parish Council

19/22 [Nomination and Acceptance of Office of Chair and Vice Chair](#)

20/22 [Apologies and Members' Interests](#) To receive and accept any apologies for absence.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Weedon Parish Council Code of Conduct for Members and by the Localism Act 2011.

21/22 [Open Forum](#) For members of the Public to raise any issues.

22/22 [Approval of Minutes](#)

To agree the minutes from the General Meeting 15 March 2022.

23/22 [Review of Council's Statutory and Governance Documents for 2022/23](#)

a. Standing Orders b. Financial Regulations c. Code of Conduct d. Complaints Procedure e. Privacy Policy and Notice
f. Equality & Diversity Policy g. Risk Assessments h. GDPR Data Audit & Retention of Documents Policy
i. Information Policy j. Procedure for requests made under the Freedom of Information & Data Protection Act

24/22 [Appoint representatives](#) eg. Buckinghamshire Council Community Board Wing & Ivinghoe

25/22 [Review inventory of assets and Confirmation of insurance cover](#)

26/22 [Review of the Council's subscriptions to other bodies](#) eg. NALC & BMKALC, SLCC

27/22 [Determine time and place of ordinary meetings for the next year](#)

To agree time and place of ordinary meetings of full Council up to the next Annual Meeting.

28/22 [Annual Governance and Accountability Return 2021/22](#) To agree to consider and sign off in June.

29/22 [Planning](#) 22/01350/COUAF Groveway Farm Aston Abbots Road Weedon Buckinghamshire HP22 4NH

Determination under Class R of part 3 of Schedule 2 to the Town and Country Planning (General Permitted Development) (England) Order 2015 (Amended) as to whether prior approval is required in respect of transport and highways impacts, noise impacts, contamination risks and flood risks for the change of use part of the existing agriculture building to a flexible commercial use.

30/22 [Finance and Accounts](#)

a. Payments b. Accounts. To agree statement of accounts and bank reconciliation for end March 2022.

c. AGAR 21/22 Certificate of Exemption. Parish Council to agree it is exempt from having a Limited Assurance review due to turnover of less than £25,000 in 21/22. Chair and Clerk to sign Certificate of Exemption.

d. Clerk Salary Review.

31/22 [Environment](#)

a. Footpaths, Footways and Highways, including

*i. Speed Control. MVAS, SpeedWatch. Update. ii. Footpaths inc gates, signs. Update. iii. Dog bins. Update.
iv. Transport for Bucks: Update, inc High St railing, road drains. v. Devolved services – sign clean, gates re-paint*

b. Street lighting

c. Park and Play Area *i. Inspections ii. Horticultural iii. Use by groups. Jubilee tug-of-war.*

d. Pond, Grass, Hedges and Verges

To include wildflower verges, village tidiness/litter, overhanging hedges/trees, horticultural works, WWG board

e. Management of Weedon Graveyard

i. Charges. Review. ii. Horticultural iii. Applications for burials, memorials and EROBs. Review and update, including Ron Mason iv. Graveyard works proposals for path and rear area. Finalise specification for quotes.

f. New capital projects To agree projects for 22/23.

g. Best Kept Village. To discuss entry and any further group actions prior to judging in June/July.

32/22 [Correspondence and Communications](#) a. Annual PC newsletter. To discuss production.

b. Website. Inc govt WCAG (Website Content Accessibility Guidelines). c. Community Board. Update.

d. Village Jubilee event. To discuss and review grant application.

34/22 Date of next meeting. To agree date of next meeting (June) to sign off gov and accountability return.

30/22 Finance and Accounts

March 2022 Balances

Business Account3205	31 March 2022	22747.48
Treasurers Account7936	31 March 2022	1,100.00

March / April 2022 Income

Business Account3205	09 March 2022 - Interest	0.20
	9 April 2022 - Interest	0.22
Treasurers Account7936	JG, CA & SG CHA SAM CHAPMAN RENT	46.32

Direct Debits March/April 2022

SSE, invoices 02.03.2022-01.04.2022 Acc. March	LGA 1972, Sched. 14 para	DD	47.02
SSE, invoices 02.04.2022-01.05.2022 Acc. April	LGA 1972, Sched. 14 para	DD	48.32
Green Thumb, ref Chapel, 1 March 2022	LGA 1972, s214	DD	5.17
Green Thumb, ref Play area, 1 March 2022	LG(misc prov)A 1976, s19	DD	16.00
Green Thumb, ref Chapel, 1 April 2022	LGA 1972, s214	DD	5.17
Green Thumb, ref Play area, 1 April 2022	LG(misc prov)A 1976, s19	DD	16.00

Invoices for online payments

MARCH 2022			
BALC, Councillor training DA & GD, invoice 3432	LGA 1972, s175	BP 304	76.00
The Old Schoolroom, 31 January 2022 invoice 6897	LG(misc prov)A 1976, s19	BP 305	16.25
ER Millard reimbursement for Zoom Standard Pro	LGA 1972, s111	BP 306	143.88
ER Millard, January/February 2022 remunerations	LGA 1972, s112	BP 307	661.96
ER Millard, March 2022 remunerations	LGA 1972, s112	BP 308	399.62
ER Millard, Allow. & Expenses to 31 March 2022	LGA 1972, s111	BP 309	470.69
Best Kept Village Comp.	LGA 1972, s137	BP 310	25.00
Hardwicke PCC	LGA 1972, s214	BP 311	200.00
Lynch Garden Services, inv.7306	LGA 1972, s214	BP 312	240.00
Race Computing, inv. WPC013	LGA 1972, s111	BP 313	120.00
The Old Schoolroom, inv. 6907	LG(misc prov)A 1976, s19	BP 314	16.25
Sign Wizzard Ltd. Inv 36024	LGA 1972, s101	BP 315	183.60
BALC, Annual Subscriptions	LGA 1972, s143	BP 316	64.75
Buckland Landscapes Ltd, inv 44350	LGA 1972, s101, s214, LG(misc prov)A 1976, s19	BP 317	757.20
Steven Richards, reimbursement for Duck Food	LGA 1972, s137	BP 318	64.69
Zurich Municipal	LGA 1972, s111	BP 319	727.79
ER Millard, April/May 2022 remunerations	LGA 1972, s112	BP 320	673.40